

**RECORD OF PROCEEDINGS
REGULAR MEETING
MARCH 10, 2025**

The Bath Township Board of Trustees met in the Trustee Meeting Room on March 10, 2025 at 6:30pm for the purpose of conducting the business of the Township. The President of the Board, Mrs. Elaina Goodrich convened the meeting. Trustees present were Mr. Sean Gaffney, Mrs. Elaina Goodrich, and Mrs. Sharon Troike.

CALL TO ORDER

Mrs. Goodrich called the meeting to order at 6:30pm.

PLEDGE OF ALLEGIANCE

Mrs. Goodrich requested the audience join her in the Pledge of Allegiance.

WELCOME

Mrs. Goodrich welcomed everyone in attendance and stated the purpose of the meeting is to conduct the business of Bath Township. There will be time for citizen comments at the end of the meeting.

APPROVAL OF AGENDA

Mrs. Goodrich requested, and **Mr. Gaffney moved to approve the agenda. Mrs. Troike seconded the motion. All Ayes. Motion passed 3-0.**

FISCAL OFFICER LAURA TUTTLE

1. Fiscal Officer Tuttle recommended, and **Mrs. Troike moved to approve regular purchase orders 2025-00380 through 2025-00413 and payments in the amount of \$184,788.98.** Included in the payments are the following:
 - \$117,697.50 to Classical Construction for installment payment on the Service Building expansion project (Service)

Mr. Gaffney seconded the motion. The Fiscal Officer called the roll.

Mr. Gaffney, **Aye**

Mrs. Goodrich, **Aye**

Mrs. Troike, **Aye**

MOTION PASSED

2. Fiscal Officer Tuttle recommended, and **Mr. Gaffney moved to approve the February 24, 2025, Board of Trustees Regular Meeting minutes. Mrs. Troike seconded the motion. All Ayes. Motion passed 3-0.**
3. Fiscal Officer Tuttle stated the correspondence log is available for public viewing.

POLICE CHIEF VITO F. SINOPOLI

Report

Chief Sinopoli presented the Police Department report for the month of February 2025; a copy is attached to these minutes.

Recommendations

1. Chief Sinopoli recommended, and **Mr. Gaffney moved to hire Laurie Saunier for the position of full-time Communication Specialist effective March 30, 2025, at the hourly rate of \$30.19/hr. (48-month rate) in accordance with the FOP labor agreement and subject to compliance with all rules and regulations of Bath Township, along with a one-year probationary period. Mrs. Troike seconded the motion. All Ayes. Motion passed 3-0.**

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2. Chief Sinopoli recommended, and Mrs. Troike moved to transfer 1095.23 of sick time hours for Laurie Saunier from Chagrin Valley Regional Dispatch effective March 30, 2025. Mr. Gaffney seconded the motion. All Ayes. Motion passed 3-0.
3. Chief Sinopoli recommended, and Mr. Gaffney moved to approve General Agreement between the United States Department of the Interior National Park Service and the Bath Police Department to coordinate emergency law enforcement assistance between the two agencies. The agreement is in effect for 5 years unless terminated by one or both agencies. Mrs. Troike seconded the motion. All Ayes. Motion passed 3-0.

FIRE CHIEF ROB CAMPBELL

Report

Chief Campbell presented the Fire Department report for the month of February 2025; a copy is attached to these minutes.

Recommendations

1. Chief Campbell recommended, and Mr. Gaffney moved to remove Full-time FF/Paramedic Caleb Bower from probationary status effective March 18, 2025. Mrs. Troike seconded the motion. All Ayes. Motion passed 3-0.
2. Chief Campbell recommended, and Mrs. Troike moved to purchase 4 iPads for \$800 from First Net. Mr. Gaffney seconded the motion. All Ayes. Motion passed 3-0.

SERVICE DIRECTOR CAINE COLLINS

Report

Service Director Collins presented the Service Department reports for January and February 2025; copies are attached to these minutes.

Recommendations

1. Service Director Collins recommended, and Mr. Gaffney moved to advertise and post for Service Department and Park Seasonal workers beginning March 11, 2025. Applications to be accepted until the positions are filled. Mrs. Troike seconded the motion. All Ayes. Motion passed 3-0.
2. Service Director Collins recommended, and Mrs. Troike moved to advertise internally for the employment opportunity of a Full-Time Assistant Service Director. Applications will be accepted until Monday, March 17, 2025, at 4:00 pm. Mr. Gaffney seconded the motion. All Ayes. Motion passed 3-0.

INTERIM PARKS DIRECTOR CAINE COLLINS

Report

Interim Parks Director Collins presented the Parks Department report for January and February 2025. A copy of the report is attached to these minutes.

PLANNING DIRECTOR/ZONING INSPECTOR WILLAM FUNK

Report

Planning Director/Zoning Inspector Funk presented the Zoning Department report for January and February 2025. A copy of the report is attached to these minutes.

Recommendations

1. Director Funk recommended, and Mrs. Troike moved to extend the solid waste contract with Rumpke Waste for the optional 4th year in accordance with the terms of the continuation agreement. The 4th year option is effective July 1, 2025 through June 30, 2026. Mr. Gaffney seconded the motion. All Ayes. Motion passed 3-0.
2. Director Funk recommended, and Mr. Gaffney moved to appoint Tim Franklin as a regular member of the Board of Zoning Appeals. The appointment term is fulfilling a vacancy that expires on July 1, 2025. Tim Franklin has served on the Appearance Review Commission since July 1, 2001. Mrs. Troike seconded the motion. All Ayes. Motion passed 3-0.

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ADMINISTRATOR VITO F. SINOPOLI

Report

1. Community members are invited to participate in the annual roadside clean-up event, known as Project Pride, on Saturday, April 26, 2025. Rain or shine, the event will begin at 9:00 am and conclude at noon. Volunteers are asked to meet at Revere High School cafeteria, 3420 Everett Road, Richfield, Ohio 44286, to check-in, pick up instruction, receive road assignments, and gather safety supplies.

Recommendations

1. Administrator Sinopoli requested the Trustees consider Resolution 2025-11 – Amend the 2025 Permanent Appropriations

Mrs. Troike introduced the following resolution and moved its adoption:

**RESOLUTION NO. 2025-11
TO CREATE FUND 662 TJX LAW ENFORCEMENT GRANT AND AMEND THE 2025
CERTIFICATE OF ESTIMATED REOURCES
AND PERMANENT APPROPRIATIONS
Amendment #4**

WHEREAS, after careful review of the 2025 budget submitted to the Summit County Budget Commission in July 2024, the Department Heads and Township Administrator under 505.032 (F) developed appropriations to operate the Township; and,

WHEREAS, the Fiscal Officer reviewed the budget and certified that the expenditures were inside the 2025 Official Certificate of Estimated Resources;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Bath Township, County of Summit, State of Ohio, that to provide for the current expenses and other expenditures of said Board of Trustees, the following adjustments need to be completed to bring the Official Certificate of Resources in line with the Permanent Appropriations. To create fund 662 TJX Law Enforcement Grant and to **INCREASE**:

<u>2025 Certificate of Estimated Resources</u>		<u>2025 Permanent Appropriations</u>	
Fund 662 TJX LE Grant	\$5,000.00	Fund 662 TJX LE Grant	\$5,000.00

FURTHER, that said money is appropriated as allowed by law and the Fiscal Officer requests an amendment before the Summit County Budget Commission.

Seconded by Mr. Gaffney; discussion and roll called:

Mrs. Goodrich, **Aye**
Mrs. Troike, **Aye**
Mr. Gaffney, **Aye**

Resolution Adopted

2. Administrator Sinopoli requested the Trustees consider Resolution 2025-12 – Organizational Amendment 05
Mr. Gaffney introduced the following resolution and moved its adoption:

**BATH TOWNSHIP RESOLUTION 2025-12
AMENDMENT 05
TO AMEND THE 2025 ORGANIZATIONAL RESOLUTION**

WHEREAS, the Township operates with regard to several master documents; and,

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WHEREAS, the Bath Township Board of Trustees adopted the 2025 Organizational Resolution, Personnel Policy Manual, and Job Description Manual to take effect January 1, 2025; and,

WHEREAS, after review, the Board of Trustees has decided to revise the 2025 Organizational Resolution to correct the following information:

1. To amend Section III. General Regulations: Subsection O. to correct the contribution amounts for Healthcare and Life insurance to read as follows:

2025 Healthcare Contributions				
Healthcare	Employer Yearly Base	Employer Monthly Base	Employee Yearly Base	Employee Monthly
Employee Only	\$ 6,648.92	\$ 554.00	\$505.92	\$42.16
Employee/Child	\$ 11,311.92	\$ 942.66	\$1,565.76	\$130.48
Employee/Spouse	\$ 13,578.48	\$ 1,131.54	\$2,160.96	\$180.08
Family	\$ 18,713.76	\$ 1,559.48	\$2,749.44	\$229.12

2025 Life Insurance Contributions				
Life	Employer Yearly Base	Employer Monthly Base	Employee Yearly Base	Employee Monthly
Employee Only	\$104.40	\$8.70	\$0.00	\$0.00

NOW THEREFORE BE IT RESOLVED, that the Bath Township Board of Trustees amends the 2025 Personnel Policy Manual and Organizational Resolution to include the updated information in the attachments and shall be retroactively effective as of January 1, 2025.

Mrs. Troike seconded the amendment; and the Fiscal Officer called the roll:

Mrs. Goodrich, **Aye**
Mrs. Troike, **Aye**
Mr. Gaffney, **Aye**

Resolution Adopted

COMMUNITY UPDATES

Ms. Pamela Hickson-Stevenson representing the Akron-Summit County Public Library provided the Trustees an update on library activities. The library celebrated the completion of 150 years of service on March 1, 2025.

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FUTURE TRUSTEE MEETINGS AND EVENTS

Heritage Corridors of Bath	March 12, 2025, 4:30pm	Trustee Conference Room
Water and Sewer District Board	March 17, 2025, 6pm	Trustee Conference Room
Board of Zoning Appeals	March 18, 2025, 7pm	Trustee Meeting Room
Park Board	March 20, 2025, 6pm	Trustee Meeting Room
Board of Trustees Meeting	March 24, 2025, 4pm	Trustee Meeting Room
Appearance Review Commission	April 7, 2025, 5pm	Trustee Meeting Room
Board of Trustees Meeting	April 7, 2025, 6:30pm	Trustee Meeting Room
Discover Bath Barns	April 8, 2025, 5pm	Trustee Meeting Room
Zoning Commission	April 10, 2025, 6pm	Trustee Meeting Room

ADJOURNMENT

There being no further business before the Board, the meeting was adjourned at 7:18pm.

Elaina E. Goodrich, President
Bath Township Board of Trustees

Sharon A. Troike, Vice President
Bath Township Board of Trustees

Sean F. Gaffney
Bath Township Board of Trustees

Laura Tuttle
Fiscal Officer

Date: March 10, 2025
Bath Township Board of Trustees

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Chief of Police Report

Department Trainings:

Hope and Healing staff made a presentation to the officers on February 4, 2025. Best Practices for Investigating Assaults on Children – Detectives Young & Reilly and Officer Klein February 28, 2025.

Department Highlights:

Teammates LLC young adults came to the department on February 7, 2025; Officer Klein and Sgt. Moats met them and provided a tour of the police department.

Project Beloved furnished the Soft Interview Room, which was ready for use on February 14, 2025. The donated items are valued at approximately \$2,400.

Officer Klein attended the Stark State Law Enforcement Job Fair on February 21, 2025. As always, recruitment is an ongoing effort.

Under the Sponsorship of Rep. Bill Roemer, a tribute was paid to the Bath Police Department Association Inc. in honor of its 25th anniversary of founding in 1999. Donations to the Bath PD Association Inc. are always welcome to support community engagement at public events.

February Statistics:

All Calls for Service: 2,009 [100%]

- Community Policing 1,401 [70%]
- Traffic Stops 97 [5%]
- Traffic Accidents 48 [2%]
- Alarm Drops 33 [2%]

Sexual Offense 0 Robbery 0 Burglary 1

- All other calls for service: 429 [21%] Booking Charges [Total] 21

OVI/DUI 3

Theft 2

Possession of Drugs 1 Criminal Trespass 2

Failure to Appear; Issuance of Warrant 5

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To: Bath Township Trustees – Sean Gaffney, Elaina Goodrich and Sharon Troike Fiscal Officer – Laura Tuttle
 Bath Administrator - Vito Sinopoli From: Robert

Campbell, FireChief Date: March 10, 2025

January 2025 CALLS

Station 1 = 79
 Station 2 = 68 All
 Stations=9 Total = 156

EMS = 118

Fire = 38

Total Transports = 78
 Mutual Aid Given= 24 Mutual Aid
 Received=4

February 2025 CALLS

Station 1 = 74
 Station 2 = 60 All
 Stations=3 Total = 137

EMS = 97

Fire = 40

Total Transports = 74

Mutual Aid Given= 15 Mutual Aid
 Received=3

Yearly Call Total: 293 EMS = 215

FIRE = 78

JANUARY / FEBRUARY TRAINING:

36 hours of Fire/EMS Training

JANUARY / FEBRUARY INSPECTIONS:

Annual	12
Consult	5
Fire Protection System	5
Hood and Duct	1
Plan Review	4
Reinspection	8
Smoke detector install	1

TOTAL INSPECTIONS	36
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SERVICE DIRECTOR Caine Collins

Buildings and Grounds:

No new business to report.

Roads:

<u>Service Crew Monthly Report</u>	<u>January</u>	<u>February</u>
Resident Service Requests received:	10	12
Resident Service Requests resolved:	6	4
Township Service Requests received:	14	5
Township Service Requests resolved:	12	5
Utility Right of Way Permits:	0	2
Residential Right of Way Permits:	2	0

Snow & Ice Report

Regular hours spent:	339.25	223
OT hours spent:	235.50	245
Total hours spent:	574.74	468
Approx tons of salt used:	874	657.50
Approx tons of salt used to date:	1184	1841.50

Miscellaneous:

Trucks, Plows, and Trailer Maintenance/Repairs; Shop, Buildings, and Grounds Maintenance/Repairs; Cemetery Maintenance, Restorations, Foundations, Burial Assistance and Sign Installations; Roadway Tree Trimming and Removal; Roadside Mowing; Dead Animal Removal from Township Roadways; Installation of Address Markers and Street Signs/Posts; Pothole Patching; Road Repairs; Continuous Cleaning and Sanitizing of Shop and Trucks; Service Request Restorations and Requests; Emptying Organic Recycle Trailer; Removal of Seasonal Decorations; Installed Plow Markers; Plowed and Salted Township Roadways, Administration Parking Lots and Sidewalks.

Training:

Summit County Safety Council Meeting – Championing your People: Mental Health Awareness - Beth Reinart

<u>Cemetery Burial Report:</u>	<u>January</u>	<u>February</u>
Ira Cemetery	0	1 Full Burial
Moore's Chapel	0	2 Full Burials

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BATH PARKS DIVISION

General Park Information

For the months of January and February, park personnel checked and inspected all the trails, performed routine visual inspections on the playgrounds, performed general buildings and grounds maintenance/repairs, and completed vehicle and equipment maintenance/repairs.

Park personnel have been plowing and salting the parks as needed.

Bath Baseball Park

The Baseball Park will open on April 1st for the 2025 season.

Bath Community Park

No new business to report.

Bath Hill Park

No new business to report.

Bath Nature Preserve

No new business to report

North Fork Preserve of Bath

No new business to report

Training

2025 Ohio Parks and Recreation Association Conference & Trade Show: Jeff France & Colin Tuttle

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To: Board of Trustees, Fiscal Officer, Administrator, Executive Assistant
 From: William Funk Planning Director/Zoning Inspector
 Date: March 5, 2025
 Re: Zoning Report for the months of January and February

Permits

During the month 13 zoning permits were issued in the following categories:

- | | |
|----------------------------|---|
| • Residential Addition | 3 |
| • Fence | 3 |
| • Sign | 3 |
| • Accessory Structure | 2 |
| • New Residential Dwelling | 1 |
| • Swimming Pool | 1 |

Zoning Commission

January 9, 2025, February 13, 2025, and February 27, 2025, Zoning Commission work sessions:

- The Zoning Commission has been working with Envision Group on drafting language for the Ghent Rd. Corridor Overlay District. The Comprehensive Plan update is recommending that the township creates an overlay district for properties along Ghent Rd. near the Ghent and I-77 interchange. There are increased potential development interests since the property at Ghent and I-77 (former Dimitroff's and Hamed Rug) has been listed for sale. The Zoning Commission felt that it was in the best interest of the Township to begin drafting language prior to the adoption on the Comprehensive Plan with the timing of the listing.

Appearance Review Commission

January 6, 2025, and February 3, 2025, the Appearance Review Commission reviewed the following cases:

- ARC 25-01, Thomas Yankovich of Ellet Signs for Jimmy John's, tabled review of proposed additional wall sign for Jimmy John's at 3867 Medina Rd., located in the B-2 Business District.
- ARC 25-02, Thomas Yankovich of Ellet Signs for Cleveland Clinic, approved the proposed changes to existing wall signage for Cleveland Clinic at 4127 Medina Rd., located in the B-4 Business District.
- ARC 25-03, Tailane Moore of Mann Parsons Gray Architects for Petitti Garden Centers, recommended to approve the proposed new monument, wall, and directional signage for Petitti Garden Centers at 395 Springside Dr., located in the B-2 Business District.
- ARC 25-04, David Soulsby of Central Graphics for Crystal Clinic, recommended to approve proposed changes and additional directional signage for Crystal Clinic at 3825 and 3975 Embassy Parkway, located in the B-3 Business District.
- ARC 25-05, Allison Smith of Gem and Clay Interiors, recommended to approve the proposed new wall sign for Gem and Clay Interiors at 3451 Granger Rd., located in the B-5 Business District.

Board of Zoning Appeals

January 21, 2025, and February 18, 2025, the Board of Zoning Appeals heard the following cases:

- BZA 25-03, Woodbrae LLC, approved a variance to construct an accessory structure within the front yard, to exceed the permitted area for accessory structures and to impact the riparian setback for a gatehouse at 4121 Shaw Rd., located in the R-2 Residential District.
- BZA 25-04, Fred Privett, approved a variance to construct a new residential dwelling within the riparian setback at parcel number 0405505 on Granger Rd., located in the R-2 Residential District.

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- BZA 25-05, Tailane Moore of Mann Parsons Gray Architects for Petitti Garden Centers, approved a variance to exceed the permitted wall sign area for Petitti's Garden Center at 395 Springside Dr., located in the B-2 Business District.
- BZA 25-06, Samuel Suglio, tabled variance requests for an accessory structure in the front yard and to exceed the permitted footprint for the proposed accessory structure at 5079 W. Bath Rd., located in the R-2 Residential District.

Solid Waste

- | | |
|----------------------|-------|
| • New Customers | 11 |
| • Vacation Customers | 28 |
| • Total Customers | 3,271 |